



# MEMORANDUM

Council Agenda  
Item No. VII.N.  
1/16/2018

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: James D. Couch, City Manager

Resolution directing the City Engineer to prepare preliminary plans, specifications, assessment plats and an estimate of costs for the proposed Street Improvement District No. 1627, Project PC-0520 for a portion of the Silverhawk Phase 1 Addition known as the Villas at Silverhawk, south of NW 178th Street and west of North Pennsylvania Avenue. Ward 8.

**Location** Portions of Hawks Tree Lane, NW 172<sup>th</sup> Street and White Hawk Drive adjoining Lots 2-21 of Block 13 and Lots 8-17 of Block 14 of the Silverhawk Phase 1 Addition known as the Villas at Silverhawk.

**Purpose** The petitioners are requesting street improvements, including all necessary paving, drainage, sidewalk, and all other necessary facilities to serve the district; all improvements should be constructed in accordance with the plans, profiles, specification, and estimates prepared by the City Engineer or other registered professional engineer approved by the City as required by the laws of Oklahoma.

**Background** On November 6, 2017, the City Clerk received a Petition from the Silverhawk Homeowners Association requesting the creation of a Street Improvement Assessment, pursuant to the Oklahoma Improvement District Act, 11 O.S. Stat 2011, § 39-101, et seq.

Pursuant to the Act, the Council may create an assessment district for street improvement purposes, where the Council deems such improvements necessary, either on its own initiative or in response to a petition filed by the owners of record of more than one-half of the area liable to be assessed under the proposal.

The Petition has been signed by the owners of record of approximately 73% of the area to be assessed under the proposal and in accordance with Council policy.

Pursuant to Council policy, a Petition for the creation of an assessment district must be accompanied by a filing fee in the greater amount of \$10,000 or 5% of the estimated cost of construction, as determined by the City Engineer. A filing fee of \$10,000 was determined to be the greater amount and has been received.

According to the terms of the Act, the Council may, upon receipt of a petition to create an improvement assessment district, by Resolution direct the City Engineer to prepare an assessment plat, preliminary plans and specifications and a total cost estimate for the proposed district, and to submit these items in a report to the Council for further action. This is the first step in the creation of an improvement assessment district.

After receiving the report from the City Engineer, the Council may determine whether or not to create the proposed district.

Review

Public Works Department

Recommendation: Resolution be adopted.